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| Certifications Fees and  Timing Requirements |  |

***Please support our commitment to sustainability and do not print   
this document unless it is absolutely necessary to do so.***

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| 1. General Information | |
| Questions? | If you have questions about this document, contact us at: Cert-Operations@IPMA-USA.org |
|  | This document was designed by IPMA-USA for use in its certification program. The design of this document is licensed to others under the Creative Commons Attribution 4.0 International License. For a copy of this license, visit: http://creativecommons.org/licenses/by/4.0/ |
| Member Status | To be eligible for member prices, you must be a current member of IPMA-USA as of the date your application is received. All categories of membership are eligible for the member price. |
| Updates | IPMA-USA reserves the right to update its Certification Fees and Timing Requirements at any time at its discretion. Updates will take effect immediately upon availability on the IPMA-USA website. |

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| 2. Timing Requirements | |
| Payment | Payment must be made before an application can be processed. Amounts paid are non-refundable.  Payment must be received within ninety (90) days of application. |
| Assessments | ***Initial and recertification assessments must be completed within eighteen (18) months of payment.*** |
| Re-assessments | Candidates who are judged unable to provide adequate evidence of competence may reapply:   * At a lower level after six (6) months * At the same level after one (1) year |
| Exam Retakes | * Exam retakes must be requested and paid for within sixty (60) days of notice of a failed exam. * Exam retakes must be taken within twelve (12) months of payment. |

| 3. Discounts |
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| 3.1 Discounted Fees for Training Organizations |
| We offer discounts for accredited colleges and universities in the USA, as well as for commercial training organizations. Contact us at: Cert-Operations@IPMA-USA.org for more information. |
| 3.2 Discounted Fees for Certain Categories of Individuals |
| We also offer discounts for individuals who are:   * Full-time students * On active duty in the US military, or discharged within the last six (6) months * Unemployed for at least six (6) months * Retired   Contact us at: Cert-Operations@IPMA-USA.org for eligibility requirements. |

| 4. Assessment Application Fees for Individuals | | |
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| **Level** | Member | Non-Member |
| IPMA Level A®, Certified Project Director | $1,995 | $2,195 |
| IPMA Level A®, Certified Program Director |
| IPMA Level A®, Certified Portfolio Director |
| IPMA Level B®, Certified Senior Project Manager | $1,795 | $1,995 |
| IPMA Level B®, Certified Senior Program Manager |
| IPMA Level B®, Certified Senior Portfolio Manager |
| IPMA Level C®, Certified Project Manager | $1,495 | $1,695 |
| IPMA Level D®, Certified Project Management Associate | $445 | $595 |

| 5. Assessment Application Fees for Corporate Members *(per individual)* | | |
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| Level | Named Member | Other Employee |
| IPMA Level A®, Certified Project Director | $1,795 | $1,995 |
| IPMA Level A®, Certified Program Director |
| IPMA Level A®, Certified Portfolio Director |
| IPMA Level B®, Certified Senior Project Manager | $1,595 | $1,795 |
| IPMA Level B®, Certified Senior Program Manager |
| IPMA Level B®, Certified Senior Portfolio Manager |
| IPMA Level C®, Certified Project Manager | $1,295 | $1,495 |
| IPMA Level D®, Certified Project Management Associate | $345 | $495 |
| * Corporate member assessments require a minimum of 5 candidates in one location. * Corporate member assessments may include candidates at different levels, but interviews and exams must be scheduled over consecutive days. * Corporate member employees may pay individually, or we can invoice the organization for the full amount. | | |

| 6. Assessment Application Fees for Recertification | | |
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| **Level** | Member | Non-Member |
| IPMA Level A®, Certified Project Director | $195 | $295 |
| IPMA Level A®, Certified Program Director |
| IPMA Level A®, Certified Portfolio Director |
| IPMA Level B®, Certified Senior Project Manager |
| IPMA Level B®, Certified Senior Program Manager |
| IPMA Level B®, Certified Senior Portfolio Manager |
| IPMA Level C®, Certified Project Manager |
| IPMA Level D®, Certified Project Management Associate | $145 | $245 |

| 7. Fees for Rescheduling Exams | | |
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| There is no fee to reschedule an exam with at least 15 calendar days’ notice. | | |
| **Level** | Member | Non-Member |
| Fee to reschedule an exam with 6-14 calendar days’ notice | $50 | $150 |
| Fee to reschedule an exam with 1-5 calendar days’ notice | $75 | $175 |
| Fee to reschedule an exam after failing to show on the day of the exam | $125 | $200 |

| 8. Fees for Exam Retakes | | |
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| There is no limit to the number of retakes allowed. | | |
| **Level** | Member | Non-Member |
| IPMA Level A®, all domains | There is no exam for Level A | |
| IPMA Level B®, all domains | Level B and C exams are evaluated as part of the overall assessment, so a retake is not possible. | |
| IPMA Level C®, Certified Project Manager |
| IPMA Level D®, Certified Project Management Associate | $145 | $195 |

| 9. Appeals Fees | | |
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| **Level** | Member | Non-Member |
| Exam Recheck, IPMA Level D®, Certified Project Management Associate | $100 | $100 |
| Assessment Review, all levels and all domains | $300 | $300 |
| Appeals policies and procedures were included in your application package. | | |

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| 10. Payment | |
| Member Rates | If you wish to take advantage of the member rates, you must join IPMA-USA before submitting an application for certification. You can join from the IPMA-USA website: https://ipma-usa.org |
| Corporate Members | Contact your group coordinator for instructions on how to pay. |
| Individual Applications | Payment must be made before we can process your application. Amounts paid are non-refundable. If you have not already paid, you may pay through the IPMA-USA website: https://ipma-usa.org |